



**GOVERNMENT OF ANDHRA PRADESH
ABSTRACT**

LEAVE RULES: - Recommendations of PRC 2010 - Maternity Leave to Married Women Government Servants - Enhancement from 120 days to 180 days – Orders – Issued.

FINANCE (FR.I) DEPARTMENT

G.O.Ms.No. 152

Date:04. 05. 2010.

Read the following:-

1. G.O.Ms.No. 384, Fin, & Plng. (FW: FR.I) Dept. dt. 5.11.1977.
2. G.O.Ms.No. 219, Fin, & Plng. (FW: FR.I) Dept. dt. 25.6.1984.
3. G.O.Ms.No. 38, Fin, & Plng. (FW: FR.I) Dept. dt. 18.03.1992.
4. G.O.Ms.No. 254, Fin, & Plng. (FW: FR.I) Dept. dt. 10.11.1995.
5. G.O.Ms.No. 438, G.A. (Spl. A) Department, dated: 07.07.2008.
6. G.O.Ms.No. 598, G.A. (Spl. A) Department, dated: 26.11.2009.

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ORDER:

In the Government Order 5th read above, orders were issued constituting Ninth Pay Revision Commission and Government appointed Sri. C.S. Rao, IAS, (Retd) as Pay Revision Commissioner. In the Government Order 6th read above, the terms of reference of the Pay Revision Commissioner were laid down.

2. The Ninth Pay Revision Commission submitted its report to the Government on 05.12.2009 and recommended, inter alia, that, **“The Commission therefore recommends grant of Maternity leave to the married women employees of the State up to 180 days on par with the employees of Government of India subject to the condition that the same would be available up to 2 surviving children only”**.

3. In the Government orders 1st and 2nd read above, orders are issued to the effect that married female Government servants, temporary or permanent, shall be granted maternity Leave for a period of 90 days. In the Government Order 3rd read above, orders were issued that the Maternity Leave to the married female Government servants shall be granted to those with less than two surviving children. In the Government orders 4th read above, orders were issued enhancing the maternity leave to the married female Government servants, temporary or permanent, from 90 days to 120 days.

4. The 9th PRC in their report observed that, the Government of India earlier issued orders enhancing the Maternity Leave to 135 days and it was further enhanced to 180 days based on the recommendations of 6th CPC. The Employees Associations have requested to extend the same to the Women employees working in the State Government also. PRC 2005 did not recommend the extension of this leave from 120 to 135 days on the ground that a period of 120 days is considered adequate and since paternity leave is also recommended. The recommendation of 6th CPC up to 180 days was based on the guidelines of Ministry of H & FW which recommends nursing of children up to the age of 6 months. Hence, the Commission recommends grant of Maternity leave to the married women employees of the State up to 180 days on par with the employees of Government of India subject to the condition that the same would be available up to 2 surviving children only.

5. After careful consideration of the report, Government decided to accept the recommendations of the Pay Revision Commissioner and hereby order that the grant maternity leave on full pay to married women employees of State Government is enhanced from 120 days to 180 days on par with the employees of the Govt. of India subject to the condition that it shall be granted to those with less than two surviving children only.

6. These orders shall come into force with immediate effect. Those who are availing Maternity Leave of 120 days as on the date of issue of G.O may continue till they complete 180 days of Maternity Leave. Those who have already completed 120 days of Maternity Leave and still continuing on other type of leave are not eligible to avail this benefit. The employees who have already availed 120 days of Maternity Leave and joined duty are also not eligible to avail this benefit.

7. The G.O is available on Internet and can be accessed at the address <http://www.ap.gov.in/goir> and <http://www.apfinance.gov.in>.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

L.V. SUBRAHMANYAM
PRINCIPAL SECRETARY TO GOVERNMENT (FP)

To
All the Departments of Secretariat (10 copies each)
The Accountant General, AP., Hyd. (20 copies)
The Accountant General, AP., Hyd (by Name)
The Pay & Accounts Officer, Hyd.
The Secretary to Governor, A.P., Hyderabad.
All Secretaries to Government.
The Private Secretary to the Chief Minister and Private Secretaries to all Ministers.
All the Heads of Departments (including Collectors and District Judges).
The Registrar, High Court of Andhra Pradesh, Hyderabad (with Covering Letters)
All the District Treasury Officers.

The Secretary, Andhra Pradesh GENCO/TRANSCO]
The General Manger, A.P., State Road Transport Corporation, Hyderabad (with covering letter).
All District Educational Officer.
All the District Development Officer.
All District Panchayat Officers.
All Secretaries of Zilla Grandhalaya Samsthas through Director of Public Libraries, Hyderabad.
All Secretaries of Agricultural Market Committees through Director of Marketing,A.P., Hyderabad.
All Commissioners/Special Officers of Municipalities.
All Recognized service Associations.
The Director, Government Printing Press, A.P., Hyderabad for publication in the A.P. Gazette.
Copy to the General Administration (Cabinet) Department.
Copy to the General Administration (SW) Department.
Copy to SF/SCs.

www.rvmwg.in

GOVERNMENT OF ANDHRA PRADESH

ABSTRACT

Leave Rules – Special Leave to Women Government employees who undergo Hysterectomy operation for a period of 45 days as recommended by Civil Surgeon – Sanction – Orders – Issued.

FINANCE (FR.I) DEPARTMENT

G.O. Ms. No. 52

Dt. 01-4-2011

Read the following:

1. Representation of A.P. Secretariat Women Employees welfare Association, dt. 8-3-2010.
2. Agreement between Joint Action Committee of Employees, teachers and workers and A.P. Secretariat Employees Co-Ordination Committee and Government on certain demands, dt. 23-1-2011.

O R D E R:

In the reference 1st read above, The A.P. Secretariat Women Employees' Association in their representation have stated that there is no specific provision for sanction of Special medical Leave to the women employees who undergo hysterectomy operation in the existing A.P. Leave Rules, 1933 and Fundamental rules. This operation is done only to women employees and there is no such specific provision for sanction to women employees. But there is provision for the govt. employees who undergo treatment for deceases like TB./Cancer/Mental Illness/Heart deceases/Kidney failure cases under G.O. Ms.No. 268, Finance (FR.I) Dept. dated 29-10-1991 as extended from time to time by availing leave on Half Pay on Medical grounds subject to receipt of pay and allowances in full. The above Association have requested to permit the Women Govt. Employees to avail the said concession of receiving full pay and allowances in respect of hysterectomy operation also.

2. In the reference 2nd read above, Government have reached an agreement with the Joint Action committee of employees, Teachers and workers, A.P. and A.P. Secretariat Employees co-ordination Committee wherein the above demand of the A.P. Secretariat Women Employees Welfare Association, Hyderabad was accepted.

3. Government in pursuance of the above agreement, hereby order for sanction of Special Leave as recommended by Civil Surgeon upto a maximum of 45 days for Women Employees who undergo Hysterectomy operation, without debiting the same to the regular leave account of the individual and on payment of full pay and allowances.

4. All the departments of Secretariat and all Heads of Department shall take action accordingly.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

L.V. SUBRAHMANYAM
PRL. SECRETARY TO GOVERNMENT (FP)

To

All Departments of Secretariat (10 copies each)

The accountant General, A.P., Hyderabad (20 copies)

The accountant General, A.P., Hyderabad (by name)

The Pay and Accounts Officer, Hyderabad

The Secretary to Governor, A.P., Hyderabad.

All Secretaries to Government.

The Private secretary to the chief Minister and Private Secretaries to all Ministers.

All the Heads of Departments (including Collectors and District Judges)

The Registrar, High Court of Andhra Pradesh, Hyderabad (with covering letters)
All the District Treasury officers.
The Secretary, A.P. GENCO/TRANSCO.
The General Manager, A.P. State Road Transport Corporation, Hyderabad
(with covering letter)

All District Educational Officers.
All District Panchayat Officers.
All Secretaries of Zilla Grandhalaya Samsthas through the Director of Public
Libraries, Hyderabad.
All Secretaries of Agricultural Market Committees through Director of
Marketing, A.P., Hyderabad.
All Commissioners/Special Officers of Municipalities.
All Recognized Service Associations.
The Director, Government Central Press, A.P., Hyderabad for publication in the
A.P. Gazette.
Copy to the General administration (Cabinet) Department.
Copy to the General administration (SW) Dept.
Copy to SF/SCs.

// Forwarded :: By Order //

SECTION OFFICER

www.rvmwg.in

GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

School Education Department - Competent Authority for sanction of various kinds of leave - Amendment - Issued.

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EDUCATION (SE:SER.II) DEPARTMENT

G.O.Ms.No. 84

Dated 17th Sept., 2012.

Read the following:-

1. G.O.Ms.No.152, Finance (FR.I) Dept, dt: 04-05-2010.
2. G.O.Ms.No.70, SE(Ser.V) Dept, dt: 06-07-2009.
3. From the C&DSE, Hyderabad, Lr.Rc.No.579/C3-2/2012, dt: 31-8-2012.

** ** *

ORDER:-

In the reference 1st read above, maternity leave has been enhanced from 120 days to 180 days to the married women employees of State Government. Therefore, the Commissioner and Director of School Education, Hyderabad in the reference 3rd read above has requested the Government to amend the orders issued in the ref. 2nd read above, to suit the orders of the Finance Department. After careful examination of the matter, Government hereby amend the paragraphs 2(B) and 2 (C) of reference 2nd read above, as under:

AMENDMENT

Para	Existing	Read as
2 B	<p><u>Head Master of High Schools:</u></p> <p>The Head Master of High Schools shall have authority to grant Casual Leave/Special Casual Leave (Special Casual Leave when permitted by the Government) and also other types of leave (Earned Leave/ Half-pay Leave/ Commuted leave/ Maternity Leave and Extraordinary Leave) upto 4 months to the teachers working in their respective High Schools, subject to the condition that the teachers report back to the same school from where they went on leave and continue to work there.</p>	<p><u>Head Master of High Schools:</u></p> <p>The Head Master of High Schools shall have authority to grant Casual Leave/Special Casual Leave (Special Casual Leave when permitted by the Government) and also other types of leave (Earned Leave/Half-pay leave / Commuted Leave and Extraordinary Leave) up to 4 months to the teachers working in their respective High Schools and in respect of Maternity leave to lady teachers upto 180 days, in terms of G.O.Ms.No.152, Finance(FR.I) Dept, dt: 04-05-2010, subject to the condition that the teachers report back in the same school from where they went on leave and continue to work there.</p>

...2.

2 C	<p>Mandal Educational Officer:</p> <p>The Mandal Educational Officer shall have the authority to grant Casual Leave/Special Casual Leave (Special Casual Leave when permitted by the Government) and also other types of leave upto 4 months to the Head Masters and other teachers of Primary and Upper Primary Schools in the Mandal, subject to the condition that the Head Masters and teachers report back to the same school from where they went on leave and continue to work there.</p>	<p>Mandal Educational Officer:</p> <p>The Mandal Educational Officer shall have the authority to grant Casual leave/Special Casual Leave (Special Casual Leave when permitted by the Government) and also other types of leave upto 4 months to the Head Misters and other teachers of Primary and Upper Primary Schools in the Mandal, and in respect of Maternity leave to lady teachers upto 180 days, in terms of G.O.Ms.No.152, Finance (FR.I) Dept, dt:04-05-2010, subject to the condition that the Head Masters and teachers report back to the same school from where they went on leave and continue to work there.</p>
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The Commissioner & Director of School Education, Hyderabad shall take necessary action accordingly.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

RAJESHWAR TIWARI
PRINCIPAL SECRETARY TO GOVT. (SE)

To
The Commissioner & Director of School Education, Hyderabad.
All the Regional Joint Directors of School Education, } through the C&DSE, Hyd.
All Dist. Educational Officers in the State. }
The PAO, Hyderabad.
The DTA, Hyderabad.
sf/sc

// FORWARDED BY ORDER //

SECTION OFFICER

6 నెలల అర్హతను కాలానికి పూర్తి HRA and CCA
GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

ALLOWANCES -Recommendations of PRC2010-Payment of HRA and CCA while on Leave of all kinds in respect of State Government Employees-Orders-Issued.

FINANCE (FR.I) DEPARTMENT

G.O.Ms. No.28

Dated 09-03-2011
Read the Following

- 1.G.O.Ms. No.438, G.A. (Spl.A) Dept., dated 7-7-2008
- 1.G.O.Ms. No.153, Finance (FR.I) Dept., dt. 4-5-2010

ORDER:

In the Government Order 1st read above, orders were issued constituting Ninth Pay Revision Commission and government appointed Sri C. S. Rao, IAS, (retd), as Pay Revision Commissioner.

2. The Ninth Pay Revision Commission submitted its report to the Government on 5-12-2009 and recommended, inter alia that, "as in the case of regulation of D.A. while on leave, the payment of H.R.A. & C.C.A., may also be allowed to State Govt. employees as applicable to the employees of Govt. of India. The commission therefore recommends the payment of H.R.A.&C.C.A. upto 180 days during leave of all kinds in the normal course.

3. In the Government order 2nd read above, it was ordered that the maximum earned leave that may be granted at a time to a government servant in superior service is enhanced from 120 days to 180 days on par with the employees of the Govt. of India.

4. After careful examination of the report, Government decided to accept the recommendations of the Pay revision Commissioner and hereby order that, the payment of HRA and CCA shall be allowed to State Govt. employees upto 180 days during leave of all kinds.

5. These orders will come into force with immediate effect.

6. This G.O. is available on internet and can be accessed at the address <http://www.ap.gov.in/goir> and <http://www.apfinance.gov.in>

(BY ORDER IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

L.V.SUBRAHMANYAM

PRINCIPAL SECRETARY TO GOVERNMENT(FP)

హిస్టరెక్టమి అపరేషన్కు 45 రోజుల ప్రత్యేక సెలవు

GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

Leave Rules - Special Leave to Women Government employees who undergo Hysterectomy operation for a period of 45 days as recommended by Civil Surgeon - Sanction - Orders - Issued.

FINANCE (FR.I) DEPARTMENT

G.O.Ms. No.52

Dated 01-4-2011
Read the Following

- 1.Representations of A.P. Secretariat Women Employees welfare Association, dt. 8-3-2010
- 2.Agreement between Joint Action Committee of Employees, teachers and workers and A.P. Secretariat Employees Co-ordination Committee and Government on certain demands, dt. 23-1-2011.

ORDER:

In the reference 1st read above, The A.P. Secretariat Women employees Association in their representation have stated that there is no specific provision for sanction of special medical Leave to the women employees who undergo hysterectomy operation in the existing A.P. Leave Rules, 1933 and Fundamental rules. This operation is done only to women employees and there is no such specific provision for sanction to women employees. But there is provision for the govt. employees who undergo treatment for diseases like TB/Cancer/Mental Illness/Heart diseases/Kidney failure cases under G.O.Ms. No. 268, Finance (FR.I) Dept, dated 29-10-1991 as extended from time time by availing leave on Half Pay on Medical grounds subject to receipt of pay and allowances in full. The above Association have requested to permit the Women Govt. Employees to avail the said concession of receiving full pay and allowances in respect of hysterectomy operation also.

2. In the reference 2nd read above, Government have reached an agreement with the Joint Action committee of employees, Teachers and workers, A.P. and A.P. Secretariat Employees Co-ordination Committee wherein the above demand of the A.P.Secretariat Women Employees Welfare Association, Hyderabad was accepted.

3. Government in pursuance of the above agreement, hereby order for sanction of Special Leave as recommended by Civil Surgeon upto a maximum of 45 days for women Employees who undergo Hysterectomy operation, without debiting the same to the regular leave account of the individual and on payment of full pay and allowances.

4. All the departments of Secretariat and all Heads of Department shall take action accordingly.

(BY ORDER IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

L.V.SUBRAHMANYAM

PRINCIPAL SECRETARY TO GOVERNMENT(FP)

పదవీ విరమణ సమయములో అర్హజీతపు సెలవును నగదుగా మార్చుకొనుట

**GOVERNMENT OF ANDHRA PRADESH
ABSTRACT**

Leave Rules - Recommendations of PRC 2010-Encashment of Leave on Half Pay at the time of retirement of Government Employees- Orders - Issued.

FINANCE (FR.I) DEPARTMENT

G.O.Ms. No.154

Dated 04-05-2010
Read the Following

- 1.G.O.Ms.No. 46, G.A. (Ser.Wel.) Department, dated 28-01-1994
- 2.O.M.No.P.14025/11/82-Estt. (Leave), dated 25-08-1983 of Department of Personnel and Training, Government of India.
- 3.O.M.No.P.14020/1/09-Estt. (Leave), dated 06-04-1983 of Department of Personnel and Training, Government of India.
- 4.G.O.Ms.No. 342, Finance and Planning (FX:FR-I) Department, dt. 30-09-1994.
- 5.O.M.No.P.14028/3/2008-Estt. (Leave), dated 25-09-08 of Department of Personnel and Training, Ministry of P.P.G. & Pension, Government of India.
- 6.G.O.Ms.No. 438, G.A. (Spl.A) Department,dated 07-07-2008.
- 7.G.O.Ms.No. 598, G.A. (Spl.A) Department,dated 26-11-2009.

ORDERS:

1. In the reference 4th read above orders were issued extending the benefit of encashment of Half Pay Leave to the State Government Employees as applicable to the Central Government Employees as per the reference 2nd and 3rd read above and based on the recommendations of High Power Committee constituted in the G.O.1st read above.
2. In the Government Order 6th read above, orders were issued constituting Ninth Pay Revision Commission and Government appointed Sri C.S.Rao, IAS, (Retd) as Pay Revision Commissioner. In the Government Orders 7th read above, the terms of reference of the Pay Revision Commissioner were laid down.
3. The Ninth Pay Revision Commission submitted its report to the Government on 05-12-2009 and recommended, inter alia, that **“The Commission after examining the above requests recommends to adopt the same formula in the case of encashment of Leave on Half Pay at the time of retirement / death in the case of State Employees also subject to the condition that the total number of days earned leave + leave on Half pay put together should not exceed 300 days for encashment”**.
4. It is observed in the report that as per the existing orders, the cash equivalent of leave salary on account of encashment of leave on half pay shall be calculated in the manner indicated below.

Cash payment in lieu of LHP encashed	=	Leave salary on half pay (+) D,A, thereon if admissible (-) pension (+) pension equivalent of gratuity and Dearness Relief on pension.	X	Number of days of Leave on Half pay due, subject to the limits prescribed in the rules.
		30		

5. The above formula was adopted based on the orders issued by Government of India to its employees.

6. Based on the recommendations of 6th CPC, the Government of India issued revised orders changing the formula in the following manner - (vide O.M.No. 14028/3/2008-Estt. (L) dated: 25-09-08 of Department of Personnel & Training Ministry of P.P.G & Pension, Government of India, 5th read above).

Cash payment in lieu of Half Pay leave Component	=	Half pay leave salary admissible on the date of retirement plus D.A. admissible on that date.	X	No. of days of half pay leave at credit subject to the total of earned leave and half pay leave at credit not exceeding 300 days.
		30		

7. The Employees Associations requested to adopt the above formula in the case of encashment of L.H.P. of the State Government employees and the commission after examining the above requests recommends to adopt the same formula in the case of encashment of Leave on half Pay at the time of retirement / death in the case of State Employees also subject to the condition that the total number of days of earned leave + leave on half pay put together should not exceed 300 days for encashment.

8. After careful consideration of the report, Government decided to accept the recommendations of the Pay revision Commissioner and hereby order that formula for calculation of encashment of Leave on Half Pay at the time of retirement / death in the case of State Employees shall be as follows subject to the condition that the total number of days of earned leave + leave on half pay put together should not exceed 300 days for encashment.

FORMULA

Cash payment in lieu of Half Pay leave Component	=	Half pay leave salary admissible on the date of retirement plus D.A. admissible on that date.	X	No. of days of half pay leave at credit subject to the total of earned leave and half pay leave at credit not exceeding 300 days.
		30		

9. These orders shall come into force with immediate effect.

10. This G.O. is available on internet and can be accessed at the address <http://www.ap.gov.in/goir> and <http://www.apfinance.gov.in>

(BY ORDER IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

L.V.SUBRAHMANYAM

PRINCIPAL SECRETARY TO GOVERNMENT(FP)

వేసవిలో పనిచేసిన రోజులను మాత్రమే వేసవిలో నిరోధించినట్లు పరిగణించాలి. కాని మొత్తం వేసవి సెలవులను వాడుకొనకుండా నిరోధించినట్లు కాదు అన్న ఉత్తర్వు కు సవరణ ఉత్తర్వులు

GOVERNMENT OF ANDHRA PRADESH

ABSTRACT

PUBLIC SERVICES - Amendment to rule 82 of the Andhra Pradesh Fundamental Rules - Notification - Orders - Issued.

FINANCE (FR.D) DEPARTMENT

G.O.Ms. No.114

Dated 28-4-2005

ORDER:

The following notification will be published in the Andhra Pradesh Gazette.

NOTIFICATION

In exercise of powers conferred by the provision of Articles 309 and Article 313 of the Constitution of India and of all the Powers here-unto enabling the Governor of Andhra Pradesh hereby makes the following amendment to the Andhra Pradesh Fundamental Rules and Subsidiary Rules and as amended from time to time.

AMENDMENT

In the subsidiary Rule under F.R. 82 (a) of the said rules:

1. The existing Subsidiary Rule 6 shall be renumbered as Rule "6(a)".
2. After Rule 6(a) the following shall be added namely: '6(b) A Government Servant when required by general or special order of higher authority to stay at the place of duty during vacation shall not be considered to have foregone vacation to the extent of such stay. The extent to which an employee is considered to have foregone vacation is the one that was actually spent in attendance to the duties assigned.

(BY ORDER IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

RANJEEV R. ACHARYA

SECRETARY TO GOVERNMENT(FP)

అప్రెంటిస్ టీచర్లకు అన్ని రకాల సెలవులు పునరుద్ధరణ ఉత్తర్వులు

GOVERNMENT OF ANDHRA PRADESH

ABSTRACT

A.P. School Education Subordinate service - Recruitment of teachers - Candidates selected and appointed as Apprentice on payment of stipendary basis - Leaving rligibility Modified Orders - Issued.

EDUCATION (SER.V) DEPARTMENT

G.O.Ms. No.40

Dated 11Th, May, 2006.

Read the Following:

- 1.G.O.Ms. No. 134, Edn, dt. 10-6-1996
- 2.Govt. Memo No. 19536/Ser.V-1/99-4, dt. 19-4-2000.
- 3.G.O.Ms. No. 126, Edn, dt. 13-10-2005.
4. Representation from the teacher Associations dt. 4-1-2006.

ORDER:

In the G.O. 1st read above, orderrs were issued permitting the apprentice teachers appointed on stipendary basis to avail leave like CLs, Spl. CLs, EL, HPL, Maternity Leave etc., besides the Leave provisions contained in F.R. 104 on par with regular teachers, since the apprenticeship period will count for probation as per Rule 19 of the Andhra Pradesh Direct Recruitment for posts of teachers (scheme of selection) Rules, 1994 issued in G.O.Ms.No. 221-Edn, dt. 16-7-1994.

2. In Govt. Memo 2nd read above, it was clarified that according to F.R. 104 leave on half Pay may be granted to an apprentice during the apprenticeship period to the extent of one month each year on production of Medical Certificate but such leave is not admissible for accumulation and 'an apprentice cannot count apprenticeship period for leave taking the service so rendered substantially on permanent post.

3. In the G.O. third read above Government cancelled the orders issued in the G.O. first read above and directed that, the teachers selected and initially appointed as apprentice on payment of monthly stipend are eligible for sanction of half pay leave not exceeding one month each year of apprenticeship on medical certificate without accumulation of leave and extra ordinary leave during the apprentice period.

4. The teacher's unions have been requesting from time time to restore the benefits given to them in G.O.Ms. No. 134-Edn, dt.10-6-1996. Governement held negotiations with the teacher's unions and decided to restore the benefits given under G.O.Ms. No.134-Rdn, dt.10-6-1996 to the apprentice teachers without the benefit under F.R.104.

5. Accordingly the Government hereby direct that the teachers appointed on stipendary basis are permitted to avail leave like Casual Leaves, Special Casual Leaves, Earned Leave, Half-Pay Leave, Maternity Leave etc., as ordered in G.O.Ms.No.134-Edn, dt.10-6-1996. However, they are not eligible for the leave benefit under F.R.104.

6. The orders issued in G.O.Ms.No. 126-Edn, dt. 18-10-2005 are hereby withdrawn.

7. This order issues with the concurrence of Finance (ESE) Department, vide their U.O.No.2475/179/ESE/2006,dt.31-3-2006.

8. A copy of this G.O. is available in www.aponline.gov.in

(BY ORDER IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

P.KRISHNAIH

SECRETARY TO GOVERNMENT

సెలవులకు ముందు తర్వాత ప్రభుత్వ సెలవులను డ్యూటీ పీరియడ్ (Prefixing and Suffixing) గా పరిగణించే ఉత్తర్వులు

Govt. Memo No.86595/1210/FR.17,

dt. 29-5-1981 of Finance and Planning (Fin.Wing F.R.I) Department

Sub:- Prefixing and suffixing of holidays and vacation including optional Holidays and compensatory leave to un-earned leave and extraordinary leave-Reg.

Ref. : From the C.E., MI, GI, Drainage wing, Erra Manzil, Hyd., Lr. No. A4/PB/6-23, dt. 24-7-76 addressed to the Secretary to Govt. of A.P., I&PD, Hyderabad.

A point has arisen as to whether or not public holidays, optional holidays and compensatory leave can be prefixed or suffixed to extraordinary leave (without pay and allowances) and unearned leave (leave on half average pay etc.,)

It is clarified that public holiday, optional holidays and compensatory leave can be prefixed or suffixed to extra ordinary leave without pay and allowances and unearned leave (leave on half average pay etc.). In the competent authority is satisfied about its justification and orders accordingly. The salary for the prefixed holidays shall be as that of the previous day of prefixed holidays. As for holidays 'suffixed to leave it is clarified that the leave availed of is to be treated as terminated before the holidays if they are authorised to be suffixed by the leave sanctioning authority. When once the holidays are authorised to be suffixed they are treated as duty and duty pay is admissible for the holidays so suffixed.

G. RAMACHANDRAN
ADVISER (F&A)

సంక్రాంతి సెలవులకు గాని దసరా సెలవులకు గాని ముందురోజు లేదా సెలవుల తర్వాత రోజు సెలవు పెట్టరాదు.

ఒకవేళ పెట్టినచో మొత్తము టర్మ్ సెలవులన్ని అర్హత గల సెలవుగా మంజూరు చేయాలన్న ఉత్తర్వులు

PROCEEDINGS OF THE DIRECTOR OF PUBLIC INSTRUCTION
ANDHRA PRADESH::HYDERABAD

R.C.No. 10324/E4-2/69

Dated 7-11-1969

Sub: Public Services - Terminal Holidays - Prefixing or suffixing to the leave - certain instructions- issued.

Read: D.O.Lr.No.366-E/69, dated 17-10-1969 from I.V.Chalapathi Rao, Principal, P.R.Govt. College, Kakinada, addressed to B.Pratapa Reddy, I.A.S., Director of Public Instruction.

The Principal P.R.Government College, Kakinada, has sought clarification whether he can sanction leave to the members of the staff prefixing the terminal holidays to the leave. He is informed that the terminal holidays cannot either be prefixed or suffixed to the leave.

2. As the Principals at certain Government Colleges are frequently addressing the Director for clarification in this regard the following instructions are issued for the information of the Principals.

3. The vacation may be combined with or taken in continuation of any kind of leave other than casual leave as per rule 12 of the Andhra Pradesh Leave Rules. But the holidays which do not exceed 15 days cannot be considered as vacation as per Rule 82(2) of the Fundamental Rules. Generally the terminal holidays in the vacation Department do not exceed 15 days and hence the period cannot be considered as vacation. Further if the duration of the period of holidays does not exceed 15 days the entire period is to be treated as leave. Only the holidays notified in the Gazette can be prefixed or suffixed to the earned leave or half pay leave. The local holidays are not gazetted holidays. They are, therefore, requested to follow the above instructions scrupulously. The receipt of the proceedings may be acknowledged.

A. RAMACHANDRAN
for Director of Public Instructions

క్షయ, కుష్టు, క్యాన్సరు మానసిక వ్యాధుల వారికి అదనపు అర్హవేతనమునకు బదులు పూర్తి వేతనము

GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

Andhra Pradesh Leave Rules - Extension of Leave benefits available to employees sufferings from T.B. and Leprosy to employees suffering from cancer etc., - Orders - Issued.

G.O.Ms.No, 188

Dated : 30-7-1973

ORDER

According to Rule 29 (b) of Andhra Pradesh leave Rules a permanent Government servant in last grade service on half pay leave for treatment of leprosy or tuberculosis is entitled to leave salary equal to his pay for period of six months in all subject to the production of a certificate from a Medical Officer in-charge of a recognised leprosy or tuberculosis treatment centre, of his having undergone regular treatment during the period of such leave ; If however half pay leave on medical certificate is combined with earned leave, the total period during which leave salary equal to half pay may be drawn should not exceed six months.

2. The Government have considered the extension of the provisions of rule 29 (b) of Andhra Pradesh Leave Rules to the employees suffering from cancer, mental illness etc., which also need similar costly and prolonged treatment and have accordingly decided to extend the benefit of full leave salary to the permanent employees of the last grade service suffering from cancer or mental illness subject to other conditions laid down in the above rule.

3. These orders are also applicable of the employees governed by the three sets of leave rules contained in Hyderabad Civil Services Rules - Volume II.

(BY ORDER IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

N. RAMESAN
SECRETARY TO GOVERNMENT

లెప్రసీ, టి.బి. మరియు మానసిక వ్యాధులు చికిత్స నిమిత్తము ఆరు మాసాల అర్ధవేతన సెలవును పూర్తి వేతన సెలవుగా మంజూరు చేసే ఉత్తర్వులు - పే స్కేళ్ళతో నివ్విము లేకుండా అందరికి వర్తింపచేసే ఉత్తర్వులు

**GOVERNMENT OF ANDHRA PRADESH
ABSTRACT**

A.P.Leave Rules, 1933 - Rule 29 of the A.P.Leave Rules Further liberalisation of orders - Issued.
FINANCE & PLG. (FIN.WING.F.R.I)DEPARTMENT

G.O.Ms.No.386

**Dated 6-9-76
Read the following:**

1. G.O.Ms.No. 188, Finance (FRI&L) Department dated 30-7-73.
2. G.O.Ms.No. 234, Finance & Planning (Fin. Wing.F.R.I.)Dept., dt. 29-8-75.
3. From the President, A.P. Secretariat Association, representation dt. 24-7-76.

ORDER

Orders issued in the G.O.s cited provided for the drawal of full pay to the extent of six months, in lieu of six months half pay leave, if at credit, by Govt. servants drawing pay upto Rs. 500/- per mensem suffering from Leprosy/Tuberculosis/Cancer/Mental illness. G.O.386/6-9-76.

2. In the representation third cited, it has been requested to extend this facility to all Govt. servants drawing pay upto 1000/- p.m.
3. Govt. after careful consideration have decided to extend the said facility to all regular Govt. servants who are eligible for half pay leave, irrespective of their pay limit, subject to the other conditions for grant of such leave.
4. These orders are also applicable to the Govt. Servants governed by the 3 sets of leave rules contained in Hyderabad civil services Rules, Volume - II.

(BY ORDER IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

**B.P.R. VITHAL
Secretary to Government**

గుండెనొప్పి చికిత్స కొరకు కూడ 6 మాసాల అర్ధవేతన సెలవు, పూర్తి వేతన సెలవుగా మార్చి మంజూరు గావించాలనే ఉత్తర్వులు

**GOVERNMENT OF ANDHRA PRADESH
ABSTRACT**

A. P. Leave Rules - Sanction leave to Govt. employees suffering from 'Heart attack' - Orders - Issued.
FINANCE & PLANNING (F.R.I) DEPARTMENT

G.O.Ms.No. 449

Dated : 28-10-76.

1. G.O.Ms.No. 188, Finance (FRI&L) Department dated 30-7-73.
2. G.O.Ms.No. 234, Finance & Planning (Fin. Wing.F.R.I.)Department., dt. 29-8-75.

ORDER

Orders issued in the G.O.s cited, provide for the drawal of full pay to the extent of six months half pay leave it at credit by all regular Govt., Servants suffering from Leprosy/Tuberculosis/Cancer and Mental Illness irrespective of their pay limit.

2. Now a point has arisen as to whether the above facility may be extended to those who suffer from 'Heart attack' also or not.
3. Govt. after careful examination have decided to extent the said facility to all regular Govt. servants who are affected by 'Heart attack' also subject to the other conditions for grant of such leave.
4. These orders are also applicable to the Govt. servants governed by the 3 sets of a leave rules, contained in Hyderabad civil services rules, Volume-II.

(BY ORDER IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

**B.P.R. VITHAL
Secretary to Government**

AMENDMENT

For the words "Heart attack" used in para 2 the words "Heart diseases" shall be substituted as per G.O.Ms.No. 20 Finance & Planning (Fin. Wing.F.R.I.)Department dt.25-1-1977.

కిడ్నీ వ్యాధితో బాధపడు ఉద్యోగులకు, ఆరునెలల అర్హవేతనము సెలవులకు బదులుగా పూర్తి వేతనము మంజూరు చేయాలనే ఉత్తర్వులు

**GOVERNMENT OF ANDHRA PRADESH
ABSTRACT**

Public Services - Employees suffering from Leprosy/Tuberculosis/Cancer/Heart diseases/Mental illness - Entitlement to full pay in lieu of half pay leave for a period of 6 months - Extension of the benefit of the leave privilege to employees suffering from "Renal Failure" - orders - Issued.

FINANCE & PLG. (FIN.F.R.I)DEPARTMENT

G.O.Ms.No.268

**Dated :29-10-1991
Read the following:**

1. G.O.Ms.No. 386, F&P (FW.F.R.I) dt. 6-9-76.
2. G.O.Ms.No. 20, F & P (F W.F.R.I.), dt. 25-1-77.
3. From the Director of Medical Education, A.P., Hyd., Lr. No.56494/M.A.B./88, dt. 1-5-90.

ORDER

In the G.Os read above, orders were issued for the drawal of full pay to the extent of six months, in lieu of six months half pay leave if at credit, by all regular Govt. Servants who are suffering from Leprosy/Tuberculosis/Cancer/Heart diseases and Mental illness, irrespective of their pay limit.

2. The Director of Medical Education, A.P., Hyderabad, in his letter 3rd read above his stated that "Renal Failure" i.e. kidney failure is yet another fatal disease which is still more serious and needs prolonged treatment (both pre-operational and post operational) covering one or two years, and request to extend the benefit of leave privilege to Govt. employees with kidney failure also on par with the Govt. Employees suffering from Leprosy/Tuberculosis/Cancer/Heart diseases and Mental illness, based on the medical opinion tendered by Superintendent, Osmania Genl. Hospital, Hyderabad.

3. Govt. after careful consideration of the issue, hereby order that the benefit of orders contained in G.Os read above, shall be extended to the regular Govt. servants who are suffering with "Renal (Kidney) failure" also.

(BY ORDER IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

C.S.RAO

Secretary to Government

ప్రభుత్వ ద్యూటీలో ఆక్సిడెంట్కు గురై అంగవైకల్యము పొంది చికిత్స పొందిన రోజులకు 'DISABILITY LEAVE' మంజూరు చేయాలనే ఉత్తర్వులు

**GOVERNMENT OF ANDHRA PRADESH
ABSTRACT**

FUNDAMENTAL RULES - Fundamental Rule 83-A - Amendment - orders - Issued.

FINANCE & PLANNING. (FW.FR.I)DEPARTMENT

G.O.Ms.No.133

**Dated :10th June 1981
Read the following:**

1. Fin. & Plg. Dept. Lr. No. 22283/FR.I/80-1, dt.24-10-1980.
2. From the Government of India, Ministry of Home Affairs, Dept., of Personnel & Administrative Reforms, New Delhi. Lr. No. Dy. No. 2343/Lu/80, dt. 26-12-1980.

ORDER

As may be seen, FR 83-A provides for extending the applications of the provisions for sanction of special disability leave also to cases of disability by injury accidental incurred in or in consequence of official position of a Government servant, which has the effect of increasing his liability to injury beyond the ordinary risk attaching to the civil post which he holds.

2. The special disabilityleave is not being permitted where a Government servant meets with a road accident and sustain injury while coming to office from his residence and vice-versa, as this is not a part of his official duties, in this connection the Government of India were requested in this Department letter 1st read above to clarify in which cases of road accidents, special disability leave is being granted by them to their Government servants.

3. The Government of India in their letter 2nd read above have clarified that special disability leave can be granted to a government servant in the following cases :
- 1) Government servant who sustained injury in road accident while going from office to another office or a Court, on official duty.
 - 2) Government who sustained injury by road accident while travelling in a vehicle from his office to another office (out of Head quarters) on official business.
 - 3) Government who sustained injury by road accident while on journey from his office to work-spot on the field, if he is on official duty.
4. Government of India further clarified that special disability leave cannot be granted by any government servant meeting with road accidents while coming of the office from his residence and vice-versa.
5. The matter has been examined and the State Government have decided that the same procedure may be followed by the State Government and that as such special disability leave can be granted in the cases of road accidents referred to in para 3 above.
6. The following notification shall be published in Andhra Pradesh Gazette.

NOTIFICATION

In exercise of the powers conferred by the proviso to the article 309 read with article 313 of the Constitution of India the Governor of Andhra Pradesh hereby makes the following amendment to the Fundamental Rules:

AMENDMENT

After rule 83-A of the said rules, the following ruling shall be added, namely,

RULING

“Special Disability leave can be granted to the Government employees who sustain injuries in road accidents while proceeding on official duty from their offices to another office or court or a workshop or the field but not in road accidents while going to office from residence and vice-versa.”

(BY ORDER IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

B.P.R. VITHAL

Principal Secretary to Government

మెడికల్ సర్టిఫికేట్ పై వేతనము లేని సెలవు కాలమునకు రెగ్యులర్ ఇంక్రిమెంట్ మంజూరుపై వివరణ ఉత్తర్వులు

GOVERNMENT OF ANDHRA PRADESH

FINANCE (ADMN.II) DEPARTMENT

Memo No. 4392-B/124/A1/Admn.II/02

Dated :4-2-2002

Sub : Establishment - State Audit Department - counting of EOL taken on Medical Certificate for Grade Increments - Belated request made - clarification Sought for - Reg.

Ref: 1. Director of State Audit, Hyderabad Letter Roc. No. 7354/124/D2/2001, dt. 24-12-01.

The attention of the Director of State Audit, Hyderabad is invited to the reference cited and it is informed that:

- i) The instructions issued in circular Memo No. 21102 -B/371/A2/FR-1/98 dated 7-8-1998 are very comprehensive in regard to sanction of EOL on Medical Certificate.
- ii) Further EOL sanctioned on medical grounds counts for increments under FR 26(b) (ii). For this the Government Employee concerned need not represent for the same, since it is the duty of the Head of the Department concerned when the period of EOL is less than 6 months or upto 6 months and beyond that the Government, as per the delegation allowed under FR 26 (b) (ii).
- iii) Therefore, it is the responsibility of the Competent Authority who sanctioned the 'EOL' on Medical certificate to a Government Servant to see that the increments are released/sanctioned to the individual by addressing in the matter to the Head of Department/Government as such the Government Employee need not represent for sanction of increments in respect of the Extra-Ordinary Leave availed by them on medical grounds.

R.SWAMINATHAN

Desk Officer

ఉద్యోగి మొత్తము సర్వీసులో కేవలము 5 సం॥ల వరకు మాత్రమే వేతనము లేని సెలవు మంజూరు చేయాలనే
ఉత్తర్వులు

**GOVERNMENT OF ANDHRA PRADESH
ABSTRACT**

Public Services - Grant of leave for five years to Government employees to take up employment abroad - Amendment - Orders - Issued.

FINANCE (FR.I) DEPARTMENT

G.O.Ms.No. 756

Dated : 7-8-2002

1. G.O.Ms. No. 214, Fin. & plg. (FW.FR.I) Dept. dt. 3-9-1996.
2. U.O. Note No. 13127 - A/113/FR.I/98, dt. 13-5-1998.
3. Reprn. from Sri t. Jeevan Reddy, MLA, dt. 15-2-2002.

ORDER :

In the Government order 1st read above, orders were issued permitting Government employees, irrespective of categories to which they belong to secure and accept jobs abroad subject to certain conditions.

2. The Government have had under examination the proposal to remove the condition of availing of the benefit of the scheme only once in the entire service as ordered in the reference 1st cited and read with the reference 2nd cited and permitting its use in different spells but subject to the condition of a maximum period of 5 years.
3. Government after careful examination hereby issue the following amendment to para 5 (ix) the G.O. 1st read above.

AMENDMENT

“The benefit of the scheme shall be given to Government employees at a single stretch or in different spells, but for a period not exceeding five years in all during the entire service”.

(BY ORDER IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

S.P.K.NAIDU

Prl. Secretary to Government

మహిళా టీచర్లకు అదనముగా 5 రోజులు ప్రత్యేక ఆకస్మిక సెలవులు మంజూరి ఉత్తర్వులు

**GOVERNMENT OF ANDHRA PRADESH
ABSTRACT**

Education Department - Sanction of (5) days Extra Casual Leave for women Teachers - Orders - Issued.

EDUCATION (SER.V) DEPARTMENT

G.O.Rt. No.374

Dated : 16-3-1996.

Read the following :

ORDER :

The Honourable Chief Minister while inaugurating the Panchayat Raj Teachers Union 21st State Council Meeting on 12-1-1996 has announced that extra (5) days Casual Leave to women Teachers shall be given in addition to the Casual Leaves/ Optional Holidays availed of at present.

2. Government hereby permit the Woomen Teachers to avail Five days Casual Leave extra in addition to the Casual Leaves, Optional Holidays being availed of at present.

(BY ORDER IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

M.V.P.C. SASTRY

Secretary to Government

కుటుంబ నియంత్రణ చేయించుకున్న రోజు నుండి పురుషులకు 6 రోజులు, స్త్రీలకు 14 రోజులు స్పెషల్ కాజువల్ లీప్

GOVERNMENT OF ANDHRA PRADESH

ABSTRACT

Family Planning Programme - Grant of special casual leave to all employees of local bodies, corporation etc., - Orders - Issued.

HEALTH, HOUSING AND MUNICIPAL ADMINISTRATING DEPARTMENT

G.O.Ms.No. 1415 Health

Dated : 10-6-68

Read the following :

1. G.O.Ms. No. 2313- Health, dated 10-12-1959
1. G.O.Ms. No. 1368- Health, dated 13-7-1968.
3. From the Govt., of India , Ministry of Health and Family Planning (Dept. of Family Planning) New Delhi, Lr. No. F.38-1/67 P.E. Dated 3-3-1967.

ORDER :

The Government of India, Ministry of Health & Family Planning in their letter 3rd cited have issued orders granting special casual leave not exceeding six working days to Government employees, who undergo sterilization operations (Vasectomy or salphingectomy) under F.P.P. and speciao casual leave not exceeding 14 days to a female Government servant who undergoes non-peurperal sterilization operations.

2. With a view to obveiating any discriminations in respect of benefits, facilities to the staff employed under Local Bodies, Municipal Corporation of Hyderabad, the state Government extend the said benefits to the staff of Local Bodies, Municipal Corporation of Hyderabad undertakings etc., under their Administrative control immediately.

3. The Government have already issued orders in the G.O.s read above extending the benefite of special casual leave not exceeding six working days to the Government employees who undergo Vasectomy or salphingectomy operation and special casual leave not exceeding 14 days to female government servant who undergoes non-peurperal sterilization operation(tubectomy).

4. After careful consideration the Governmenthave decided to extend the above benefits to the employoyees of local bodies, MUnicipal Corporation of Hyderabad, Housing Board, Statutory bodies, undertakings etc., The leave should be granted counting from the day of operation. In respect of tubectomy operations a certificate to the effect that the employee (women) has undergone the sterilization (non-puerperal) operation should be obtained from the Medical Officer, who conducted the operation and submitted to the office in which the employees is working within one week from the date of expiry of the special casual leave.

5. The Governmewnt direct that the cases which have been decided prior to the issue of this order will not be opened.

6. The above order issues with the concurrence of finance vide thewir U.O.No.346675/896-FRI/68, dated 3-6-1968.

(BY ORDER IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

M. ASADULLAH SAYED
Deputy Secretary to Government

భార్య కుటుంబ నియంత్రణ ఆపరేషన్ చేయించుకున్నప్పుడు డాక్టరు సిఫారసు మేరకు భర్తకు కూడా 7 రోజుల స్పెషల్ క్యాజువల్ లీవ్

GOVERNMENT OF ANDHRA PRADESH

ABSTRACT

Family Planning Programme - Grant of special casual leave to a male Government servant whose wife undergoes a non - puperal tubectomy operation under the Family Planning Programme - Orders - Issued.

HEALTH, HOUSING AND MUNICIPAL ADMINISTRATING DEPARTMENT

G.O.Ms.No. 802, Health

Dated : 21-4-1972

Read the following :

1. From the Government of India, Ministry of Health & Family Planning Department of Family Planning, New Delhi, letter No. 27-3/72-Estt. (b) dated the 18th September 1971.
2. From the Director of Medical & Health Services, letter No. 164694/T1/71, Dated 6th December 1971.

ORDER :

The Government of India in their letter 1st read above have decided that a regular non industrial Central Government male employee whose wife undergoes tubectomy operation is granted 7 days special casual leave subject to condition that a certificate from the Doctor who performs the operation is produced and requested all the State Governements to issue similar instructions on the subject. The Government accordingly direct that the State Government male employee whose wife undergoes non-purpered tubectomy operation shall be granted special casual leave for 7 days subject to the production of Medical certificates from the Doctor who performs the operation to the effect that the presence of the Governement servant is essential for the period of leave to look after the wife during her convalescence after operation.

2. The above orders will not, however, be made applicable to the past cases which have been decided other wise.
3. Necessary amendment to annexure VII (Section-II) to the Fundamental Rules will be issued from Finance (F.R.I) Department,

(BY ORDER IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

S.N.H. JAFRI

Deputy Secretary to Government

ప్రభుత్వ సెలవు దినాలలో పనిచేస్తే కాంపెన్సేషన్ C L ఇవ్వాలి

COMPENSATORY LEAVE

GOVERNMENT OF ANDHRA PRADESH

FINANCE DEPARTMENT

Memorandum No. 13112 Accts/167-2

Dated : 1-3-1958

Sub : Holidays - Compensatory Holidays - Govt. orders communicated.

Ref : From the District Treasury Officer, Warangal Lr. No. 4560, dated 30-10-1967.

The District Treasury Officer, Warangal is informed that a Governement servaant who is called on to attend office on authorised public holiday, except as punishment, should be granted another day in its place when opportunity offers subject to the following rules.

1. Such holidays may not be taken by any governemnt servant without the previous permission of the officer who si competent to grant him casual leave. An Officer who is allowed to avail himself casual leave without obtaining the previous permission of higher authority should intimate his intention of taking such a holiday to the authority to whom he makes similar intimation in respect of C.L.
2. Not more than ten such holidays in all may be taken in a calendar year and no such holiday shall be taken after the expiry of six months from the public holiday for which it is substituted. It will, however, be with in the discretion of head of an office to call on the subordinate effected to take such holiday on any date within the six months which the head of the office finds to be convenient.
3. Not more than seven holidays may be accumulated and lower number may be fixed in his discretion by the head of the office.
4. Such holidays may be combined with casual leave or authorised holidays provided that the total period of absence from duty shall not exceed ten days.

5. Gazetted Officers who are subordinate in an office, may be granted such holidays under the foreign rules, in the case of gazetted Officer in independent charge of an office the same rules will apply but if the permission of any authority to take a holiday is necessary under rule (1) above such authority should before granting the required permission, satisfy himself that owing to the exigencies of the public service the said gazetted officer was unable for permission to take a holiday.

6. A question has now been raised whether a Government servant touring on public authorised holidays in connection with the performance of his duties will be eligible for compensatory holidays in view of holidays on which he performs journey. They are not entitled to this concession of compensatory holidays in view of holidays on which they perform journeys, not only because the condition that the Government servant should be called on to attend office on a holiday is not satisfied but also because the very nature of their touring makes such compensation unnecessary as travelling allowance and daily allowance are usually claimed by them for such days.

V. NAGARAJA RAO

Deputy Secretary to Government

సెలవు మంజూరుపై HM/MEO/DyEO/DEO/C&DSE లకు బదలాయించిన అధికారములు

GOVERNMENT OF ANDHRA PRADESH

ABSTRACT

School Education Department - Repatriation of the teachers working on deputation to their parent department and return from leave - Posting Orders to the teachers on return from leave - Modified - Orders - Issued.

EDUCATION (SE-PS.I) DEPARTMENT

G.O.Ms.No.70

Dated : 06-07-2009

Read the following :-

1. G.O.Ms.No. 40, Education (Ser.V) Department, dt. 7-5-'02.
2. G.O.Ms.No. 1, School Education (Ser.V) Department, dated 01-01-2008.
3. G.O.Ms.No. 38, School Education (Ser.V) Department, dated 11-03-2008.
4. G.O.Ms.No. 58, School Education (Ser.V) Department, dated 22-04-2008.

ORDER :

In the G.O. 1st to 4th read above, rules / instructions have been issued relating the powers and functions of the Head Masters of Primary Schools, Upper Primary School, High Schools, Mandal Educational Officers/ Deputy Inspector of Schools, Deputy Educational Officers/ District Educational Officer/ Director of School Education, Hyderabad A.P. School Educational Subordinate Services (A.P. SESS) Officers - Powers and Functions Rules 2002.

2. Government in super session of the orders issued in the G. O. 1st to 4th read above the following instructions/ orders on the sanction of various kinds of leave and issue of posting orders on return from leave are issued as under.

COMPETENT AUTHORITIES FOR SANCTION OF LEAVE

A. Head Master of Primary and Upper Primary Schools :

The Head Master of Primary and Upper Primary Schools shall have the authority to grant Casual leave / Special Casual Leave only (Special Casual Leave when permitted by the Government) to the teachers of Primary and Upper Primary Schools.

B. Head Master of High School :

The Head Master of High Schools shall have authority to grant Casual leave/ Special Casual Leave (Special Casual Leave when permitted by the Government) and also other types of leave (Earned Leave/ Half-Pay Leave/ Commuted Leave/ Maternity Leave and Extraordinary Leave) upto 4 months to the teachers working in their respective High Schools, subject to the condition that the teachers report back to the same school from where they went on leave and continue to work there.

C. Mandal Educational Officer :

The Mandal Educational Officer shall have the authority to grant Casual leave /Special Casual Leave (Special Casual Leave when permitted by the Government) and also other types of leave up to 4 months to the Head Masters and other teachers report back to the same school from where they went on leave and continue to work there.

D. Deputy Educational Officer :

The Deputy educational Officer shall have the authority to grant Casual Leave/ Special Casual leave (Special Casual Leave when permitted by the Government) to Head Master of High Schools, and also other types of leave for more than 4 months and upto 6 months to Head Masters and Teachers of Primary Schools, Upper Primary Schools, and High Schools, subject to the condition that the Head Masters and Teachers report back to the same school from where they went on leave and continue to work there.

E. District Educational Officer :

The District Educational Officer shall have the authority to grant Casual leave/ Special Casual leave (Special Casual Leave when permitted by the Government) and any types of leave to Deputy Educational Officers and Mandal Educational Officers upto 1 year and to the Head Masters and Teachers of High Schools, Upper Primary Schools, Primary Schools for more than 6 months and upto 1 years, subject to the condition that the Head Masters and Teachers report back to the same school from where they went on leave and continue to work there.

F. Director of School Education, A.P., Hyderabad :

The Director of School Education, Hyderabad shall have the authority to grant Leave of any kind of leave upto 4 years for High Schools Head Masters (including Mandal Educational Officers), Head Masters and Teachers Primary, Upper Primary Schools and Teachers of High Schools, Upper Primary Schools and Primary Schools, subject to the condition that the Head Masters/ Mandal Educational Officer and Teachers report back to the same school from which applied leave if vacancy is there other wise should be posted any other School in same Mandal or nearest Mandal.

Additional Guidelines :

3. The following further guidelines shall be strictly followed by all the concerned officers in the matter of sanctioning leave in School Education Department :

- 1) All Transfer of teachers in the School Education Department shall be done through annual counseling only. No transfer request shall be entertained and be given indirectly to teachers going on leave on medical grounds or some other reason outside the counseling system.
- 2) No posting shall be given in a leave vacancy caused due to leave sanctioned by the Head Master and Deputy Educational Officer unless the teacher concerned (on leave) fails to report back to the school from where she/he has proceeded on leave, within 15 days from expiry of leave.
- 3) In all such cases, where a teacher fails to join back after expiry of leave to the same school from where she/he had gone on leave, it is the responsibility of the concerned Head Master and Mandal Educational Officer in case of Primary Schools and Upper Primary Schools; and the Head Master and the Deputy Educational Officer in case of High Schools, to immediately report the same to the District Educational Officer, within a maximum of one week from the date of expiry of leave.
- 4) The District Educational Officer shall thereupon, immediately send a notice to such teacher on leave, through registered post, to immediately report back from leave. If there is no response, and if the school happens to be a High School, the District Educational Officer may post an alternate teacher to that school, particularly where the teacher on leave is a Mathematics/Science/English Teachers.
- 5) In respect of teachers, who stay beyond the sanctioned leave period for more than 15 days, unless they have applied through Registered Post with Acknowledgement Due for extension of leave and the extension is sanctioned by the competent authority before the expiry of the initial period of leave, they shall be posted immediately without fail, only to a category IV location and the orders sent to the teacher by registered Post with Acknowledgement Due within 7 days from the expiry of 15 days.
- 6) There after, it shall be the responsibility of the Head Master of the school to which such teacher is posted, to report within two weeks, whether such teacher had reported to duty. Such report shall be sent positively within two weeks from the Date of issue of revised posting orders by the District Educational Officer.
- 7) If the teacher returning from leave fails to join duty within that period at the new schools, the District Educational Officer shall serve a notice upon the teacher that “unauthorized absence will be treated as dereliction of duty, suitable disciplinary action initiated; and such period of unauthorized absence is liable to be treated as “Dies Non.”
- 8) Under no circumstances shall be a posting of choice, to a different school (other than the school from which the teacher had gone on leave; except where such location is in category IV), be given to a teacher returning from leave as per her/his request, since any such postings would constitute an indirect transfer, and would violate the “Counselling Method for Transfers of Teachers.”

- 9) Under any circumstances whatsoever, no requests for compulsory wait will be entertained from teachers not joining duty on expiry of leave as originally sanctioned.
- 10) It is the responsibility of the every DEO and their office staff concerned, to continuously monitor applications received for sanction of leave and applications for orders of posting by teachers returning from leave; and promptly process and give postings (to Category IV location only) to such teachers, immediately on reporting from leave, within 2 weeks at the latest (where the post from which the teacher proceeded on leave is filled up).
- 11) All applications by teachers on leave for change of posting on return from leave shall be made through Registered Post with Acknowledgement Due only. The District Educational Officer concerned and other officers of the DEO Office responsible for processing of posting to teachers, shall be liable for any delay in giving of such postings; and any payment of wages for the gap - periods ordered to be treated as compulsory wait by the courts of law will be liable to be recovered from all such Officers of the District Educational Officer's office concerned, responsible for the delay.
4. The Director School Education, Andhra Pradesh, Hyderabad, shall take necessary action accordingly.

(BY ORDER IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

SURESH CHANDRA,
Secretary to Government

గుంటూరు జిల్లాలో ప్రభుత్వ గుర్తింపు పొందిన రిఫరల్ హాస్పిటల్స్

Important WEBSITES

ఎ) అన్ని వ్యాధులకు

- 1.లలితా సూపర్ స్పెషాలిటీ హాస్పిటల్, గుంటూరు. 2.సాయి హాస్పిటల్, గుంటూరు, 3. అమరావతి హాస్పిటల్, గుంటూరు. 4.సెయింట్ జోసెఫ్ హాస్పిటల్, గుంటూరు, 5.హెల్త్ హాస్పిటల్, తెనాలి, 6.కృష్ణా ఇన్స్టిట్యూట్ ఆఫ్ మెడికల్ సైన్సెస్, గుంటూరు, 7.ప్రశాంతి మల్టీ స్పెషాలిటీ హాస్పిటల్, గుంటూరు, 8.అంజురెడ్డి స్పెషాలిటీ హాస్పిటల్, పిడుగురాళ్ళ, 9. NRI హాస్పిటల్, చినకాకాని, 10.మణిసాల్ సూపర్ స్పెషాలిటీ హాస్పిటల్, తాడేపల్లి

- a) www.ap.gov.in (Govt. G.Os)
- b) www.apfinance.gov.in (Finance G.Os)
- c) www.dseap.gov.in (DSE)
- d) <http://projects.cgg.gov.in> (teachers ID)
- e) www.incometaxindia.gov.in (Income tax)
- f) www.apspsc.gov.in (Deptl. tests)
- g) www.aponline.gov.in (Govt. of A.P.)
- h) www.dme.ap.nic.in (medical reimbursement)
- i) www.npscra.nsdli.co.in (CPS)
- j) www.ssa.ap.nic.in (RVM)
- k) www.india.gov.in (Govt. of India)
- l) www.apat.ap.nic.in (APAT)
- m) www.apscert.org (SCERT)
- n) www.indianrailways.gov.in (Indian Railways)
- o) www.apstrtc.in (APSRTC)
- p) www.tirumala.org (TTD)
- q) www.sbi.co.in (SBI)
- r) www.treasury.ap.gov.in/ddoreq (Treasury salary)
- s) www.apgli.ap.gov.in (APGLI slips)
- t) www.zpguntur.org (ZP PF slips)
- u) www.agap.cag.gov.in (GPF&Pension)
- v) www.deognt.blogspot.com (DEO, Guntur)
- w) www.prtuap.com (PRTU state website)
- x) www.gunturbadi.com (PRTU Guntur)
- y) www.prtuguntur.webs.com (PRTU Guntur)
- z) www.schools9.com (all results)

బి) గుండె సంబంధిత వ్యాధులకు

11. కారుమూలిహాస్పిటల్, గుంటూరు
12. మహాత్మాగాంధీ హాస్పిటల్, నరసరావుపేట

సి) కంటి సంబంధిత వ్యాధులకు

13. విజయ కంటిహాస్పిటల్, లక్ష్మీపురం, గుంటూరు
14. శంకర్ కంటి హాస్పిటల్, పెదకాకాని, 15.సుదర్శని కంటిహాస్పిటల్, గుంటూరు, 16. అశ్వని నేత్రాలయం, గుంటూరు

డి) క్యాన్సర్ - 17. బాలాజీ క్యాన్సర్ హాస్పిటల్, గుంటూరు.

ఇ) ఎముకలు (ఆర్థో)

18. BMR హాస్పిటల్ (సాయిభాస్కర్), అరండల్పేట, గుంటూరు.

19. సంజీవని హాస్పిటల్ (లక్ష్మణస్వామి), గుంటూరు

20. అమూల్య హాస్పిటల్, నరసరావుపేట, 21. MN హాస్పిటల్, గుంటూరు.

ఎఫ్) దంత వ్యాధులు

22. సిబార్ దంత వైద్యశాల, 23. గుంటూరు డెంటల్ స్పెషాలిటీ హాస్పిటల్

జి) ఇ యన్ టి మరియు మూత్రపిండవ్యాధులు

24. ENT nursing home, Gnt, 25. Aswini Hospital, Gnt.

CONTEMPORARY STANDARD G.Os UPTO 2010

1. Revised Pay Scales - 2010

- a) G. O. Ms. No. 52 Fin. dt. 25-2-10
- b) Circular memo No. 33327 A/342/A1/P.C.-1/2006 Fin dt. 13-3-2010

2. H. R. A.

- a) G. O. Ms. No. 64 Fin. dt. 9-3-10

3. Allowances (HM/FA etc) & Advances

- a) G. O. Ms. No. 118 Fin. dt. 7-4-10

4. Automatic advancement Scheme

- a) G. O. Ms. No. 93 Fin. dt. 3-4-10

5. Half Pay leave

- a) G. O. Ms. No. 154 Fin. dt. 4-5-10 (Half pay leave encashment after retirement)
- b) G. O. Ms. No. 186 Fin dt. 23-7-1975 (Commutated leave)
- c) G. O. Ms. No. 386 Fin dt. 6-9-76 & G. O. Ms. No. Fin dt. 28-10-1996 (Full pay to T.B./leprosy/cancer/nuero/heart/kidney on half pay leave)
- d) A.P. leave rules 1933 rule 13.

6. Other leaves

- a) G. O. Ms. No. 374 Edn. dt. 16-3-96 (5 addl. CLs. to lady teachers)
- b) G. O. Ms/ No. 65 dt. 1-2-1984 (Spl. leave to T.B./Leprosy/Cancer/ Nuero/Heart/Kidney patients upto 6 months)
- c) G. O. Ms. No. 214 Fin. dt. 3-9-96 (5 years E.O.L. to go abroad.)
- d) G. O. Ms. No. 434 Fin. dt 5-2-1976. (no postponement of increment for EOL on medical grounds upto 6 months.)
- e) R.c.No. 10324/E4-2/69 dt. 7-11-1969 of C&DSE. (no CL or spl. CL on prefix/suffix date of pongal/Dasara holidays)

7. Maternity Leave (180 days)

- a) G. O. Ms. No. 152 Fin. dt. 4-5-2010
- b) G. O. Ms. No. 463 Edn. dt. 4-5-79. (delivery during summer)

8. Abortion Leave (42 days)

- a) G. O. Ms. No. 254 Fin. dt. 10-11-1995
- b) Circular memo No. 2415/401/FR-1/2006 Fin. dt. 1-7-2006.

9. Earned/surrender Leave

- a) G. O. Ms. No. 317 Edn.. dt. 15-9-94. (6 days EL per year)
- b) G. O. Ms. No. 334 Fin. dt. 28-9-2007. (surrender of 15/30 days EL)
- c) G. O. Ms. No. 232 Fin. dt. 16-9-2005 (EL credit maximum 300 days)
- d) G. O. Ms. No. 153 Fin. dt. 4-5-2010 (180 days EL availment at a time.)

10. FAC allowance

- a) L. Dis No. 4095 dt. 17-1-2006. (1/5 of pay as per F.R. 49.)

11. Keeping FAC MEO/HM

- a) R. C. No. 743/C3-1/2005 dt. 18-5-2005
- b) R. C. No. 61/C3-1/2003 dt. 29-9-2009 & 10-2-2003 (senior HM as MEO)

12. Pension sanction powers to HM/MEO

- a) G. O. Ms. No. 262 Fin. dt. 23-11-98

13. Leaves to apprentice teachers

- a) G. O. Ms. No. 40. Edn. dt. 11-5-2006

14. Annual increments (FR 26)

- a) G. O. Ms. No. 133. Fin. dt. 13-5-1976
- b) G. O. Ms. No. 192, F&P. dt. 1-8-1974 (increment on 1st day of month)

15. Stipend to apprentice teachers

- a) G. O. Ms. No. 80, Edn. dt. 13-6-2008

16. Profession Tax Slabs

- a) G. O. Ms. No. 227, Fin, dt. 21-9-96.
- b) G. O. Ms. No. 1063 Rev. dt. 2-8-2007 (no PT to PH employees)

17. Powers delegated to HM/MEO/DyEO

- a) G. O. Ms. No. 40, Edn. dt. 7-5-2002.

18. Names in attendance Register

- a) L. Dis. No. 3890/C2-2/2000 dt. 26-7-2000 of C&DSE.

19. Medical reimbursement

- a) G. O. Ms. No. 74, M&H. dt. 15-3-2005.
- b) G. O. Ms. No. 105 M&H dt. 9-4-2007.

20. Promotions

- a) G. O. Ms. No. 9, 10, 11, 12, Edn. dt. 23-1-2009. (ad hoc service rules)
- b) G. O. Ms. No. 18, 19, 20 Edn. dt. 27-1-2009. (ad hoc service rules)
- c) G. O. Ms. NO. 2 SW, dt. 2-1-2004. (reservations to SC&St in promotions)
- d) G. O. Ms. NO. 145 GAD, dt. 15-6-2004 & Memo No. 8396, Edn. dt. 29-4-2005 (promotion)

21. Pension & Retirement benefits

- a) G. O. Ms. No. 87, Fin.. dt. 25-5-98 (last pay for calculation of pension)
- b) G. O. Ms. No. 235. Fin, dt. 27-10-1998 (increment first of next month to be considered for pension)
- c) G. O. Ms. No. 44, Fin, dt. 19-2-91 (commutation of pension upto 40%)
- d) G. O. Ms. No. 100, Fin, dt. 6-4-2010 (pension scheme in RPS-2010)
- e) G. O. Ms. No. 101, Fin, dt. 6-4-2010 (gratuity Rs. 7.5 lakhs)

22. Contributory pension scheme

- a) G. O. Ms. No. 654, 655, Fin.. dt. 22-9-2004
- b) Memo no. 21944/379/A Pension-1/2005, Fin. dt. 26-9-2005 (old pension to employees who appointed before 1-9-2004 in first post)

23. Reposting after leave

- a) G. O. Ms. No. 70, Edn. dt. 6-7-09 (upto 4 months HM/MEO, 4 to 6 months DyEO, 6 to 12 months DEO, more than 1 year DSE)

24. Permanent recognition to PR & Mpl. Schools

- a) G. O. Ms. No. 122, Edn. dt. 27-9-2008

25. Compassionate appointments on medical invalidation or death

- a) G. O. Ms. No. 66, GAD. dt. 23-10-88
- b) G. O. Ms. No. 113 Edn, dt. 6-10-2009 (aided teachers)
- c) Memo No. 20360/SE-PSI/2009 dt. 9-8-2010 (postings in Govt. offices for aided teachers)

26. OD facility for Higher studies to SC, ST teachers

- a) G. O. Ms. No. 342, SW, dt. 30-8-1977
- b) G. O. Ms. No. 7, SW, dt. 2-2-93
- c) Memo No. 20833/SE-Ser-1/2009 dt. 8-7-2010 (only single time OD for either D.Ed or B.Ed.)

27. Preservation of EL for summer duty

- a) RC. No. 174/E1-1/2010 dt. 11-5-2010 of DSE (EL for SSC supplementary June 2010)

28. Festival advance

- a) G. O. Ms. No. 175, Fin. dt. 15-5-2010

29. SSC scheme

- a) G. O. Ms. No. 83, Edn. dt. 14-10-2006 (fee)
- b) G. O. Ms. No. Edn, dt. 20-3-2009 (invigilation remuneration)
- c) G. O. Ms. No. 14 Edn, dt. 17-4-2010 (SSC spot rates)

30. Death relief (Rs. 10,000)

- a) G. O. Ms. No. 192, Edn. dt. 14-10-2006 (in service)
- b) G. O. Ms. No. 102, Fin. dt. 6-4-2010 (pensioners)

31. APGLI (premiums in RPS-2010)

- a) G. O. Ms. No. 231, Fin. dt. 28-6-2010

32. GIS

- a) G. O. Ms. No. 225, Fin. dt. 22-6-2010

33. TA & DA rates in RPS-2010

- a) G. O. Ms. No. 129. Fin. dt. 17-4-2010

34. CCA

- a) G. O. Ms. No. 65, Fin.. dt. 9-3-2010

35. Stagnation increments

- a) G. O. Ms. No. 52, Fin. dt. 25-2-2010