



GOVERNMENT OF ANDHRA PRADESH  
FINANCE (ADMN.II) DEPARTMENT

Memo.No.4392-B/124/AI/Admn.II/02.

Dt. 4-02-2002

Sub:- Establishment - State Audit Department- Counting of EOL taken on Medical Certificate for Grade Increments - Belated request made - Clarification sought for - Reg,

Ref:- Director of State Audit, Hyderabad Letter, Rc.No.7354/124/D2/2001, dt. 24.12.2001.

**A P U S**  
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The attention of the Director of State Audit, Hyderabad is invited to the reference cited and it is informed that:

- i) The instructions issued in Circular Memo.No. 21102-B/371/A2/FRI/98 date.07.08.1998 are very comprehensive in regard to sanction of EOL
- ii) Further EOL sanctioned on medical grounds counts for increments under FR.25(b) ii. For this, the government Employees concerned need not represent for the same, since it is the duty of the head of Department concerned when the period of EOL is less than 6 months or upto 6 months and beyond that the Government as per the delegation allowed under FR.26(b) (ii)
- iii). Therefore it is the responsibility of the Competent Authority who sanctioned the EOL on Medical Certificate to a Government Servant to see that the increments are release/sanctioned to the individual by addressing in the matter to the Head of Department/Government as such the Government Employees need not represent for sanction of increments in respect of the Extra-Ordinary Leave availed by them on Medical Grounds.

**R.SWAMI NATHAN**  
Desk Officer,